

Town of Fowler Meeting Minutes for February 6, 2018 at 7 PM

The Regular Meeting for the Town of Fowler was held on the above date with all Board Members present. Also present were Town Clerk Kelly Harmer, Highway Superintendent Randy Durham, Assessor Andrew Miller, Assessor Phyllis Shaw, Justice Ryan Young, Court Clerk Donna Brown, Carol Woodcock, Vicky Cappellino, Richard Clement, Lisa Durham and Rachel Hunter from the Gouverneur Tribune Press.

Supervisor Cappellino called the meeting to order at 7 PM then proceeded with the opening prayer and the pledge of allegiance.

A motion was made by Councilperson Newvine and seconded by Councilperson Simmons to approve the January 2, 2018 meeting minutes. All in Favor. MOTION CARRIED.

Supervisor Cappellino introduced newly elected Justice Ryan Young, Court Clerk Donna Brown and Carol Woodcock the Court Clerk from Morristown.

Carol Woodcock, Court Clerk from Morristown Court who trained our Court Clerk the past year attended our meeting to explain to the Board Members the process of the yearly Justice Audit. There was some discussion on the two Justice Grants that the previous Justice had applied for. The Office of the Justice Court Support has been trying to figure out what the grant monies were spent on. The information for the first grant was sent to them but they felt that some of the money was used for things that were not on the original grant application such as the key fob system used for the Judge's Office. Our Court needs to ask them to reallocate the money, so all the purchases are covered. The second grant money has not been used to date. Our Court needs to ask for an extension. This grant will be used for scanning documents.

A motion was made by Councilperson Simmons and seconded by Councilperson Andrews to pass a resolution to allow the Board to audit the Justice, Town Clerk and Bookkeeper books and reports. All in Favor. Motion Carried. The books were audited. This will be Resolution No. 3 of 2018.

Assessor Andrew Miller reported that they have been busy with people handing in their Enhanced Star applications and they have been going through building permits. He stated that the Data Collection is continuing. Tami Gale had just finished up on the California Road and will be starting on State Highway 58. The Enhanced Star applications are due in by March 1.

Historian Karen Simmons stated that she had been cleaning and organizing things in the Historian's Office. Supervisor Cappellino stated that he had spoken with Bob Ordway about how they handle the cemetery deeds and other issues. Mr. Ordway stated that he knew a guy that could possibly come survey the Fullerville Cemetery for the Town.

Dog Control Officer Dan Moyer stated that he had been receiving a lot of calls for lost dogs in the area. There had been one on the Gulf Road that had been lost but had been returned to its owner and also one on the Sylvia Lake Road that is still missing. He stated that Councilperson Simmons had given him a list of dog owners who were delinquent in licensing their dogs. Mr. Moyer stated that he would be checking on them. Mr. Moyer stated that he had received a complaint about dogs out at night barking in Fullerville. Supervisor Cappellino stated that the Town had received a report from Department of Ag & Markets about Mr. Moyer and his kennels and that the report looked good. Councilperson Simmons asked Mr. Moyer if he had checked the pound out back to see if the heat was still on. Mr. Moyer will check it after the meeting.

Supervisor Cappellino reported for CEO Glen Besaw. There were no permits issued in January and no complaints. Mr. Besaw is following up with the grant recipients to make sure everything has been completed. Mr. Cappellino stated that there were two issues that needed to be brought to the Planning Board and that there had been a Planning Board Meeting scheduled for February 8, 2018 at 6:30 PM. There was some discussion about the lack of notice to the public for the meeting.

Town Clerk Kelly Harmer reported that she had collected \$1.5 million of the tax

warrant (74.88%) leaving about \$500,000 to still be collected. She licensed 41 dogs, issued 15 death certificates, 1 marriage transcript and \$940 in hunting and fishing licenses. She reported that the camera system had been reinstalled.

Highway Superintendent Randy Durham stated that he had gone over quotes for a new Loader with the Board last month. He stated that he had received a new quote from Monroe Tractor for a Case Loader 621G that included Ride Control and that this Loader is the Best Value. Mr. Durham stated that he needed permission to keep pursuing the grant for the new Loader. Councilperson Newvine asked Mr. Durham if this was a reimbursement grant, Councilperson Bishop asked about the warranty and Councilperson Andrews asked about the delivery. Mr. Durham stated that it was a reimbursement grant and that the Loader will have a 3-year warranty on it and would come within 60 days. Mr. Durham stated that it could take a year to get the grant. It was the consensus of the Board to continue to pursue the grant for a new Loader.

Mr. Durham stated that there is an issue with the water pressure in the Town Barn, so he had Cleve Greenhill take a look at the pump and the switch down cellar. Mr. Greenhill was at the meeting to present the Board with a solution. He stated that both water tanks were full of water and that the tank was too small to support the water tank in the barn. Mr. Greenhill stated that he could get us a new water system that will have a 70 psi, a 5-year warranty and can run anything you want. A motion was made by Councilperson Newvine and seconded by Councilperson Bishop to hire Greenhill Well Drilling to install the new water system for \$4,000. All in Favor. MOTION CARRIED.

Mr. Durham handed out some literature on the Mailbox Highway right of ways. This states that the Town is not responsible for mailboxes that are taken down by Highway workers. Mr. Durham had received an invoice from a resident on the Doane Road asking for the Town to pay for his mailbox that had been taken down during a snow fall. Councilperson Bishop stated that if you fix one then that would open up a can of worms and the Town would have to fix others. It was the consensus of the Board to not reimburse the resident \$60.00 for his mailbox.

Mr. Durham asked if we had a furnace maintenance contract with anyone. Town Clerk Harmer will look into this matter. Mr. Durham reported that he had turned in \$71.95 worth of bottles that had been donated to the Playground Fund. He wanted to remind the public that we are still accepting cans and bottles for the Playground Fund. Mr. Durham stated that he has 7.3 miles of road ready to be paved this year.

A motion was made by Councilperson Newvine and seconded by Councilperson Bishop to accept Resolution No.4 of 2018 which is the Holding Harmless Resolution with St. Lawrence County. Mr. Newvine stated that this was with stipulation for them to reciprocate. All in Favor. MOTION CARRIED.

A motion was made by Councilperson Newvine and seconded by Councilperson Bishop to give authorization to Supervisor Cappellino to sign the agreement with the County to spend Town Highway Funds. All in Favor. MOTION CARRIED.

Councilperson Bishop stated that he had been around the Town Barn last month and that it was in tip top shape. He stated that they had done a great job cleaning it up. He also stated that he had been following the plow trucks around and that the guys were driving at a good speed. He wanted to express to the Highway employees that with the really cold weather the bridges are going to heave so they need to be careful on the bridges. Mr. Durham stated that he would talk to the highway workers about it.

Councilperson Andrews asked Mr. Durham if they sand the roads when they plow, and it is snowing out. Mr. Durham stated that it all depends on how much snow there was. Mr. Andrews stated that he had received some complaints about the roads and the corners being too slippery. Mr. Andrews asked if the issue on County Route 22 by Kreider's farm had been resolved. Mr. Durham stated that he will call the County back on that because you couldn't see the shoulders with all of the snow.

Councilperson Newvine asked if we had a caretaker for the buildings. Supervisor

Cappellino stated that Dick Cutway was our Maintenance person. Mr. Newvine asked the Assessors where they were at with the Cold War exemption. Assessor Shaw stated that Assessor Geer was working on it. Mr. Newvine gave a report on the Intermunicipal Infrastructure Committee. He stated that we need to set up a Fowler Family Day meeting, so we can get started planning.

Councilperson Simmons stated that there needed to be clarification on the definition of immediate family for our Flower/ Donation Policy. It was the consensus of the Board to agree that the definition of immediate family would be **- spouse, parents and grandparents, children and grandchildren, brothers and sisters, mother-in-law and father-in-law, brothers -in-law and sisters-in-law, daughters-in-law and sons-in-law. Adopted, half and step members are also included in immediate family.**

Councilperson Simmons asked the Board if we were going to put the Beaver Control out to bid or continue with Moyer's Wildlife Control. Ms. Simmons stated that last year the Town paid \$3,500 to Moyer's Wildlife Control and that the Town had spent \$991 for the Highway employees time for the Beaver Control. After some discussion, it was the consensus of the Board to continue with Moyer's Wildlife Control and to not put it out for bid.

Supervisor Cappellino asked the Board if they wanted to have a camera installed to watch over the Playground. The Board agreed to get a quote from NCC Systems for the cost of the camera and the installation.

Supervisor Cappellino stated that at the meeting next month we will have a Public Hearing to discuss Proposed Local Laws 1, 2 and 3 of 2018. Two of the laws would pertain to the Dog Laws and one would be a law prohibiting the building of a mausoleum.

Supervisor Cappellino presented the Board with the Rescue Squad Agreement. A motion was made by Councilperson Newvine and seconded by Councilperson Simmons to sign the agreement with the Rescue Squad. All in Favor. MOTION CARRIED.

Supervisor Cappellino stated that there were issues with a couple of the doors in to the Town Hall. Town Clerk Kelly Harmer stated that Travis from Barkley's was going to have someone send over a quote for 3 new commercial doors.

Supervisor Cappellino assigned the specific departments to the Councilmembers.
Mowing of the Town Properties and Cemeteries- Councilperson Andrews
Highway Department- Councilperson Bishop
Recreation (Beach/Ball diamond)- Councilperson Newvine
Animal Control- Councilperson Simmons

Supervisor Cappellino stated that he had received a report from Dave Blevins on how to remediate the water issue in the cellar. The report recommended putting a perimeter drain in, installing rain gutters, and fixing the basement structure. Mr. Cappellino asked the Board if we should put the work out to bid. Mr. Newvine stated that he would like to see if there are any changes to the issue after Greenhill's install the new water system. The Board thanked Dave Blevins for doing a good job researching this matter.

Supervisor Cappellino had received the Town Chargebacks back from the St. Lawrence County Real Property Office. He reported that \$24,009.76 went to Election Charges, \$13,829.69 for Real Property Charges, \$28,177.00 for Worker's Comp Charges, and \$31,105.33 for students that reside in Fowler attending a Community College. A total of \$97,121.78 paid to the County.

Supervisor Cappellino stated that Bookkeeper Barb Finnie was having some issues with her computer. The cost of a new computer is \$1,079. The Board decided to see how much it would cost to fix the computer.

Supervisor Cappellino stated that he had been talking with Attorney Henry Leader regarding the cable franchise with Time Warner Cable. They contacted Time Warner Cable but have not heard back from them.

Supervisor Cappellino stated that he had received a letter from NYSDOT regarding funding for bridges. Highway Superintendent Durham stated that it was the

Bridge NY program and that he had looked into that program before. He said the problem with it is that we are competing against big, well used bridges.

A motion was made by Councilperson Newvine and seconded by Councilperson Bishop to go into Executive Session at 8:52 pm. All in Favor. MOTION CARRIED.

A motion was made by Councilperson Newvine and seconded by Councilperson Simmons to return from Executive Session at 9:05 PM. All in Favor. MOTION CARRIED. Supervisor Cappellino stated that the reason for the Executive Session was to discuss finalizing the CDBG Grant. Mr. Cappellino stated that the Board wanted to make sure all the grant recipients were happy before making the final payment to the St. Lawrence County Housing Council.

The bills audited for the General and Highway Fund were December 2017 bills #502- #508 with a total of \$8,241.11 and January 2018 bills #10- #55 with a total of \$40,088.64.

The next regularly scheduled board meeting will be on March 6, 2018 at 7 PM.

A motion was made by Councilperson Simmons and seconded by Councilperson Bishop to adjourn the meeting at 9:13 PM. All in Favor. MOTION CARRIED.

Kelly Harmer; Town Clerk